Oregon Juvenile Department Directors' Association
Representing Oregon's County Juvenile Departments

REQUEST FOR FUNDING POLICY

Purpose

Outlines procedures used for individuals or organizations that are requesting funding from the Oregon Juvenile Department Directors' Association (OJDDA).

Policy

OJDDA will only review funding requests that are related to and promote the Vision, Mission and Values of the organization.

All funding requests will be based on the availability of funds from the organization.

Request for Funding Procedures

Whenever an individual or organization is requesting funding they are to complete the Request for Funding Form thoroughly and then return it to the President or President Elect of OJDDA who will review the request.

If the request is deemed appropriate, the President or President Elect of OJDDA will schedule the individual or a representative from the organization to present the request at the next board meeting.

The individual or a representative from the organization should be prepared to share the request and answer any questions relating to the request by the members of the board.

The President or President Elect of OJDDA will contact the individual or a representative from the organization to inform them of the decision for their request for funding.

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www.ojdda.org

REQUEST FOR FUNDING

Note: Only funding requests related to the Vision, Mission and Values of OJDDA will be considered.

1. **Description of Request** (what is the purpose, goals and objectives?)

2. **Amount of Request** (provide in detail all related costs being requested)

3. **Deficit / Need / Problem to be addressed** (how will this benefit those associated with OJDDA?)

Submitted by: _____ Date: _____

Return completed form to OJDDA Present or Present Elect for view