



FACILITY PREA FIRST RESPONDERS CHECKLIST

Today's Date: _____ Time: AM PM

Name of Reporting Person: _____ JJIS#: _____

Victim(s)

Name: _____ JJIS#: _____ DOB: _____ Age: _____

Name: _____ JJIS#: _____ DOB: _____ Age: _____

Perpetrator(s)

Name: _____ JJIS#: _____ DOB: _____ Age: _____

Name: _____ JJIS#: _____ DOB: _____ Age: _____

- Ensure the victim is safe and kept separated from the alleged abuser,
- Ask the victim the below questions and contact the appropriate law enforcement agency,
- Verbally notify the facility SART member, Officer of the Day (OD) and the Professional Standards Office PREA coordinator and advise on the status of the victim and alleged abuser, and
- Isolate victim and SART staff member and then ask the following questions:

Ask ONLY the following questions. These questions are designed to allow the 911 dispatch to relay important information for the responding OSP detective.

1. When did the abuse occur?
Date: _____ Time: _____ AM PM

2. Where did the abuse occur?
Location: _____

3. Was the abuse vaginal anal oral or other? (explain below)
Other: _____

4. When was the last time you showered or washed?
Date: _____ Time: _____ AM PM

5. Have you changed any clothing since the abuse? YES NO
If yes, where is the clothing? _____

6. Have you brushed your teeth since the abuse? YES NO
If yes, what is the location of the toothbrush? _____

7. Who abused you?

8. Are there any witnesses to the abuse? YES NO
If yes, who are they? _____

- Remember:
- Do not let the victim out of sight,
 - Verbally notify the facility SART staff member, Officer of the Day (OD), the Professional Standards Office PREA coordinator, and
 - Call medical staff if victim is injured or in need of a forensic exam.

Completed by: _____ Signature: _____

Title: _____ Date: _____